

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee
Executive arm of DTE

Minutes

Date: **24/09/2020**
Time: **7:30pm**
Venue: **Online via Zoom**
Online: <https://dte.coop/live.meeting>

#	Item	Raised by:																																				
1	<u>Meeting Started</u>	<i>Procedural</i>																																				
	7:38pm																																					
2	<u>Election Of Chair</u>	<i>Procedural</i>																																				
	Confirmation of Chairperson: Trevor Pitt, John Magor chairs at 8:54pm, Trevor at 8:57pm, John at 9:41pm, Trevor at 9:43pm Confirm Minute Keeper: Vanessa Ernst																																					
3	<u>Attendance</u>	<i>Procedural</i>																																				
	<table border="0"> <tr> <td>Aaron Shipperlee</td> <td>Jude Murray</td> </tr> <tr> <td>Bruce Pinney</td> <td>Kate Shapiro</td> </tr> <tr> <td>Coral Larke</td> <td>Kathy Ernst</td> </tr> <tr> <td>Dan Smith</td> <td>Lindy Hunt</td> </tr> <tr> <td>Darrell Reid</td> <td>Malcolm Matthews</td> </tr> <tr> <td>Darrylle Ryan</td> <td>Mark Helson</td> </tr> <tr> <td>Darren Garaghty</td> <td>Mark Rasmussen</td> </tr> <tr> <td>David Cruise</td> <td>Marty Schwarz</td> </tr> <tr> <td>Deb Moerkerken</td> <td>Melody Braitewaite</td> </tr> <tr> <td>Don Royal</td> <td>Peter Tippet</td> </tr> <tr> <td>Elisa Brock</td> <td>Robin Macpherson</td> </tr> <tr> <td>Garry Lasky</td> <td>Skye Fitzpatrick</td> </tr> <tr> <td>Glen Duncan</td> <td>Steve Poynton</td> </tr> <tr> <td>Grant Waldram</td> <td>Suzie Helson</td> </tr> <tr> <td>Ian Hales</td> <td>Trevor Pitt</td> </tr> <tr> <td>Jack Wells</td> <td>Troy Reid</td> </tr> <tr> <td>John Reid</td> <td>Vanessa Ernst</td> </tr> <tr> <td>John Magor</td> <td></td> </tr> </table> <p>Apologies from Tania for her absence</p>	Aaron Shipperlee	Jude Murray	Bruce Pinney	Kate Shapiro	Coral Larke	Kathy Ernst	Dan Smith	Lindy Hunt	Darrell Reid	Malcolm Matthews	Darrylle Ryan	Mark Helson	Darren Garaghty	Mark Rasmussen	David Cruise	Marty Schwarz	Deb Moerkerken	Melody Braitewaite	Don Royal	Peter Tippet	Elisa Brock	Robin Macpherson	Garry Lasky	Skye Fitzpatrick	Glen Duncan	Steve Poynton	Grant Waldram	Suzie Helson	Ian Hales	Trevor Pitt	Jack Wells	Troy Reid	John Reid	Vanessa Ernst	John Magor		
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4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>																																				
	16/09/2020 – deferred as minutes not available 17/09/2020 – with word change in Item 11937 from ‘constitution’ to ‘rules’	<i>Moved: Kathy Seconded: John Magor P.B.C.</i>																																				

5	<u>Task Check List</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • Payment of four Arcuri and CWS invoices have not been made yet as there has been no board meeting • No progress on Item 11944 regarding memcom providing the OC with an active DTE members list 	NO PROGRESS WORK IN PROGRESS COMPLETE NO LONGER RELEVANT TAKEN OVER BY ?
6	<u>Correspondence / Payments</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • Email from Scouse to Trevor Pitt forwarded to OC Mail by Kate regarding the postponement of the SGM • Email from Coral Larke regarding Code of Conduct • Formal complaint from Denise Banville and Mark Helson regarding the use of Election Buddy • Email from Tania Morsman and Scouse to the board regarding motion 9741 passed to remove directors' cards • Email from Kathy Ernst regarding the motions passed by the board and in general meetings • Complaint to the secretary from Deb Moerkerken, John Magor and Tania Morsman regarding breaches to the DTE rules • Email from Troy Reid relating to the Arcuri Insurance invoices remaining unpaid • Statement from CWS • Notice of next GSC meeting 7:30pm Tues 22 Sept 2020 • Public Liability Renewal 7 Lee Street Brunswick East • Email from NSW health pathology 	<i>Moved: Aaron Shipperlee</i> <i>Seconded: Kate Shapiro P.B.C.</i>
7	<u>WH&S</u>	<i>Procedural</i>
8	<u>Agenda Items from Previous OC Meeting</u>	
	Agenda Item 11946: Remove unauthorised direct debits from OC account	
	<p>Agenda details: Direct debits have been placed on the OC bank account without the authority or knowledge of the OC. It is illegal to place direct debits on accounts belonging to others. The OC account belongs to the OC and it is the right of the OC to decide how to spend the money in that account. Not knowing what direct debits are in place on its Bank Account makes it difficult for the OC to budget and to avoid dishonour fees. Recently direct debits have been debited without the OC seeing the invoice. In some cases (i.e. LinkT) the direct debit has not only not been approved by the OC but is in direct contravention of OC policy.</p> <p>Motion: That the Organising Committee instructs the Board, individual directors and anyone else who has placed a direct debit on the Organising Committee Bendigo Bank Account without approval of the Organising Committee (i.e. a motion passed at an OC meeting) to remove it.</p> <p>Item by: Kathy Ernst</p>	<i>Moved: Kathy Ernst</i> <i>Seconded: Malcolm Matthews P.B.M.</i>
	Motion: That the OC calls the AGM for Sunday the 29 November at 2 pm.	<i>Moved: Kathy Ernst</i> <i>Seconded: Suzie Helson P.B.C.</i>

	<u>Carried Resolutions</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> Item 11946: That the Organising Committee instructs the Board, individual directors and anyone else who has placed a direct debit on the Organising Committee Bendigo Bank Account without approval of the Organising Committee (i.e. a motion passed at an OC meeting) to remove it. That the OC calls the AGM for Sunday the 29 November at 2 pm. 	
	<u>Actions to be taken</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> Kathy Ernst, John Reid, and Skye Fitzpatrick to discuss the CWS invoices not adding up to the outstanding amount owing John Reid to provide prenotice to members for director nominations 	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	28/09/2020 7:30pm	
	<u>Meeting Ended</u>	<i>Procedural</i>
	10:41pm	